

CINNABAR

FOUNDATION

REMINDER TO 2015 GRANTEES

As a courtesy to our 2015 Grantees, we would like to remind you of two important deadlines.

Confirming Challenge Match — Deadline December 1, 2015

In order to receive your Cinnabar Foundation grant, you must provide written verification that you have met the required 1:1 challenge match. In accordance with the Grant Agreement, “If Grantee does not provide the required verification by December 1, 2015, this grant agreement may be terminated and the grant funds awarded to another entity.”

If you haven’t done so already, a letter verifying the match and describing how it was met should be sent to the Foundation’s executive director no later than December 1st (sooner, if possible). Upon receipt and approval of the verification letter, the Cinnabar Foundation will transmit the grant funds. Please refer to the Grant Agreement for more detail.

Grant Report — Deadline January 31, 2016

Grantees are required to submit a brief written report (two pages maximum) to the Cinnabar Foundation by January 31, 2016. The report should describe the progress Grantee has made toward achieving the purposes for which the 2015 Cinnabar grant was awarded, and detailing expenditures made from the grant funds.

Verification letters and Grant Reports should be submitted to:

Gary Wolfe
Executive Director
Cinnabar Foundation
PO Box 7323
Missoula, MT 59807
gwolfe@cinnabarfoundation.org

29 October 2015