

CINNABAR

FOUNDATION

The Cinnabar Foundation Announces 2014 Internships

The Cinnabar Foundation seeks two motivated and creative interns to work as a team with the Executive Director to produce premium content and expand visibility of ConserveMontana.org; build the Cinnabar brand as Montana's Conservation Fund; expand philanthropic support for conservation; and grow the Cinnabar endowment. Applicants may apply individually or as a duo for these paid internships. Depending upon the applications received, there are multiple ways that these two positions may be configured. We are posting these internships for an "Assistant Editor" and a "Marketing and Promotions Associate." However, actual job duties will depend upon the qualifications and proposals submitted by the interns we choose to hire. Job duties may include production of multi-media stories and outreach materials, event organizing, guided research assignments, and interactions with constituents and supporters of the Cinnabar Foundation. Interns may have the option to work remotely within Montana or in Whitefish where the Cinnabar Foundation is based. Some travel assignments are likely. Compensation levels, beginning and ending dates, weekly hours, and other details are subject to negotiation with the best candidates.

Qualifications: Applicants must be an enrolled graduate or undergraduate student at a Montana college or university or have recently graduated. While the positions are not restricted to particular disciplines of study, students in journalism, media arts, marketing, environmental studies, geography, or non-profit administration may be particularly well suited. The successful applicants will be critical thinkers with excellent writing and other communication skills. Applicants should be self motivated, creative, and able to work independently as well as in a team environment. Experience with Montana's conservation community and a well-grounded knowledge of Montana's geography are valuable qualifications.

Application Instructions: Applicants should send a resume, three references, and a cover letter that proposes how you would like to help the Cinnabar Foundation meet its objectives. If you are applying in tandem with another applicant for both positions, each of you should submit a separate letter of introduction as well as a joint proposal. All applicants must submit a conservation story at Conserve.Montana.org. The predominant theme of the user-generated website is putting Montana faces on conservation and sharing personal stories about Montanans working with their neighbors to conserve Montana values for future generations. Stories must be about a person or people involved in conservation in Montana and include at least one image to illustrate the story. This may be your personal story or the story of someone you know; it could be an historic figure or the volunteer you interview from a local conservation group. While your story does not need to be original to ConserveMontana.org, it needs to be your own writing and the use of photos or videos may not violate any copyright restrictions. Application deadline is March 14, 2014.

Send applications and inquiries to:

Steve Thompson, Executive Director
The Cinnabar Foundation
PO Box 5282
Whitefish, MT 59937
Or via email: steve@cinnabarfoundation.org